

**TITLE:** EL Instructional Coach

**QUALIFICATIONS:**

1. Bachelor's Degree or higher
2. Valid Alabama Teaching Certificate
3. Five years teaching experience preferred
4. EL Endorsement

**JOB GOAL:** Build teacher capacity and their understanding of EL Instructional practices.

**REPORTS TO:** Deputy Superintendents

**Job Duties:**

1. Collaborate with instructional leaders to create a strategic plan for coaching to ensure all students read on grade level.
2. Work with teachers and instructional leaders to develop and use appropriate EL literacy strategies, implementation plans, and systems of accountability at the secondary level.
3. Support, train, and coach classroom teachers in explicit language lesson planning and language-embedded content units.
4. Coach teachers to apply most effective teaching tools, skills and attitudes to increase student engagement and support a standards-based learning environment for ELs to increase academic achievement.
5. Teach, co-teach and model/demonstrate language lessons in the areas of listening, speaking, reading and writing.
6. Model effective instructional and intervention strategies for teachers.
7. Facilitate the integration of EL teaching strategies in all regular education activities.
8. Facilitate data analysis discussions and support teachers by using data to differentiate instruction according to the needs of students.
9. Develop and deliver professional development to staff to support scaffolded instruction to individual/groups of teachers.
10. Use current technology for instructional management needs and differentiation.
11. Disaggregate and analyze both language acquisition data and academic achievement data to target instruction, enhance student learning, and inform teacher practice.
12. Maintain professional growth and competence through professional development **as per Board Policy 5.5 Personnel – Professional Development.**
13. Adhere to school system rules, administrative procedures, local board policy, and state and federal rules and regulations.
14. Perform other duties as may be assigned.

**Essential Duties**

Job description are designed and intended only to summarize the essential duties, responsibilities, qualifications, and requirements for clarifying the general nature and scope of a position’s role as part of the overall organization. Job descriptions do not list all tasks an employee might be expected to perform and they do not limit the right of the employer/supervisor to assign additional tasks or otherwise to modify duties to be performed – even if seemingly unrelated to the basic job. Every employee has a duty to perform all assigned tasks (an employee who is assigned a duty or task believed to be unlawful should report the assignment to their direct supervisor). It should also be noted the order of duties/responsibilities as listed in the job description is not designed or intended to rank the duties in any order of importance relative to each other.

**TERMS OF EMPLOYMENT:**             9-Month     10-Month     11-Month     12-Month

**EXPECTED WORK DAY:**            8 Hours - Exempt

**SALARY:**            According to Albertville City School Board approved salary schedule and determined by rank and experience **as per policy 5.1.2 – Personnel – Special Requirements for the Position**

**EVALUATION:**            Shall be evaluated in accordance with provisions of the Board’s policy on Evaluation of Professional Personnel and State Requirements

Reviewed and agreed to by: \_\_\_\_\_ Date \_\_\_\_\_  
Employee

Principal/Program Coordinator \_\_\_\_\_  
Initials

Human Resource \_\_\_\_\_  
Initials